



Dear Sirs,

We would like to invite you to take part in purchasing process for:

Monoethanoloamine MEA 99,5% in bulk delivery in 2027-2029 for ORLEN Lietuva:

Delivery terms: DDP Mažeikių St. 75, Juodeikiai village, LT-89453 Mažeikiai District Municipality, Lithuania (Incoterms 2020)

Product / packaging	Volume (in mt) for 2027-2029	Volume of single delivery
MEA 99,5% in bulk	216	24 mt

We also attach OL GTC and Annex for chemical suppliers that we ask to accept during the tender.

Expected payment terms 90 days for ORLEN Lietuva.

- **Orlen Lietuva reserves right to sign contract with more than 1 supplier (total volume might be divided into 2 or more suppliers)**
- **Product must meet enclosed specification. Please confirm specification while submitting the offer in Connect.**

We are interested in long-term cooperation in the supply of MEA in bulk. **Please provide a fixed price or alternatively price formula. In case of price formula please enclose historical data/prices which resulted from the formula in the previous year (2025-2026) in Excel file.**

Form of the offer:

Your offer must be submitted through Procurement Platform Connect:

<https://connect.orlen.pl>

1. Commercial offer shall contain:

- The name of the subject of the offer,
- The quantity,
- Price per unit DDP Litvinov(Incoterms 2020)
- Cost of transport per ton,
- The total value,
- Custom tariff (CN Code)
- Country of origin,
- Payment terms,
- delivery time from date of call off,
- A statement that in relation to your company not initiated liquidation proceedings or bankruptcy proceedings,

A statement that the substances and preparations offered by the State have been pre-registered and are designed for proper registration in accordance with the requirements of the REACH Regulation.

2. Technical part of the offer should include:

- MSDS with Reach registration number in language of destination country
- The subject of the offer, together with the technical specification
- Completion date

ORLEN Spółka Akcyjna

a Polish company, with principal office at 09-411 Płock, ul. Chemików 7, Poland,
entered into the Register of Entrepreneurs of the National Court Register by the District Court for Łódź Śródmieście in Łódź,
XX Commercial Division under the number KRS 28860,
NIP: 774-00-01-454, REGON 610188201, BDO 000007103, share capital/paid up capital: 1.451.177.561,25 PLN
Office in Warsaw: Bielańska 12, 00-085 Warsaw, Poland, phone: (+48 22) 778 00 00, fax: (+48 24) 367 70 00
www.orlen.pl



Other conditions:

Please include in the offer the following information:

- Duration of action on the market,
- References,
- Coverage of (territory, supported markets)
- Major customers,
- Share capital paid up (in case of companies).

Your bid will be evaluated in terms of the conditions listed above technical and commercial.
In the absence of compliance with this question, your offer may not be considered.

We hope to get your competitive offer in due time.

Sincerely,

Anna Księżopolska

Starszy specjalista | Senior Specialist

Zespół Zakupów Dodatków Chemicznych | Chemical Additives Procurement Team

Obszar Zakupów | Procurement Area

ORLEN S.A.

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